

## **Asia Weekly Regional Editor** **(South-, Southeast-, or East Asia)**

### **ABOUT ASIA WEEKLY**

*ASIA WEEKLY* is CPG's well-established news review that provides its readers with complete and comprehensive information on strategic developments and crucial events in **Constitutional Law & Politics, Human Rights, International Relations & Geopolitics**, and **Security & Defense**. Our concise, impartial format enjoys the trust of a diverse and influential readership which includes government & university departments, non-government & international organizations, and journalists & researchers worldwide.

### **ABOUT THE ROLE**

A Regional Editor is overseeing a team of contributors that twice a week submit entries on all crucial developments and topical events in and pertaining to all countries in the respective region. In the course of producing an edition of the *ASIA WEEKLY*, the Regional Editor proofreads, edits, and improves pieces submitted by the contributors within a pre-determined timeline. In doing so, the Regional Editor also sets publication standards and coaches new writers through the content creation process.

Editors' meetings are held once a week. Therefore, expect to have regular interaction with the other Regional Editors to brief them on regional issues, take questions and also gain ideas for upcoming *ASIA WEEKLY* editions.

### **Important note**

Please note that this is an **unpaid** volunteer position.

### **KEY SKILLS, KNOWLEDGE AND COMPETENCIES**

We are looking for applicants with strong English written and verbal communication skills, good attention to detail, and a sound understanding of the relevant legal-political conditions and realities on the ground. Furthermore, this position requires an ability to actively participate in a highly collaborative team environment; therefore, you should be a self-starter and highly organized.

### **LENGTH OF APPOINTMENT AND COMMITMENT**

The length of the appointment is **one year**. Terms may be extended at the discretion of the Editor-in-Chief. Please note that work at *ASIA WEEKLY* includes a **one-month probation period** that allows both you and us to assess whether you are the right fit for the team.

### **RECRUITMENT PROCESS**

Recruitment comprises a competitive election process.

First, applicants are required to submit their curriculum vitae, a portrait photo, and a cover letter detailing relevant skills, experience and reasons for applying (see “How to apply” below).

Second, applicants selected to proceed must complete a practical writing exercise and attend an interview with an Editor.

Successful applicants will be notified shortly thereafter.

## HOW TO APPLY

Applications must be submitted via email to *ASIA WEEKLY*'s editorial team ([editors@asia-review.org](mailto:editors@asia-review.org)) with the subject heading ‘*Application for Asia Weekly Regional Editor*’ and should include:

- A cover letter of no longer than one page in length responding briefly to the following points:
  - your interest in being involved with *ASIA WEEKLY*,
  - Your thematic interests (either generally or in specific areas within the *Asia Weekly*'s purview),
  - What you can bring to *ASIA WEEKLY*, and
  - Your ability to commit time and effort.
- A curriculum vitae (CV) detailing your skills and experiences, and
- A portrait photo (jpeg).

Please submit all documents compiled into **one** PDF.

We will respond to every application as soon as we can. Usually this is within 10 working days of receipt of your application, though at busy times it can take a bit longer.